

ONLINE QUOTATIONS GUIDE

A helpful guide to online quoting.



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Frequently Asked Questions

Q: Question 1

What's new?

A: Answer 1

Ogilvie has introduced a new modern slick design to their Online Quoting system. Accompanied with the new design are also new features which are, but not limited to:

- Additional, interactive, on screen information (See page 6)
- Comparison lists (See page 8)
- Shortlists (See page 9)
- Sortable vehicle search results (See page 12)
- Vehicle search views (See page 13)

If you are interested in finding out all of the new features that the Ogilvie Online Quoting system has to offer then please contact the Ogilvie customer services team.

Q: Question 2

What is the difference between a "Shortlist" and a "Comparison" list?

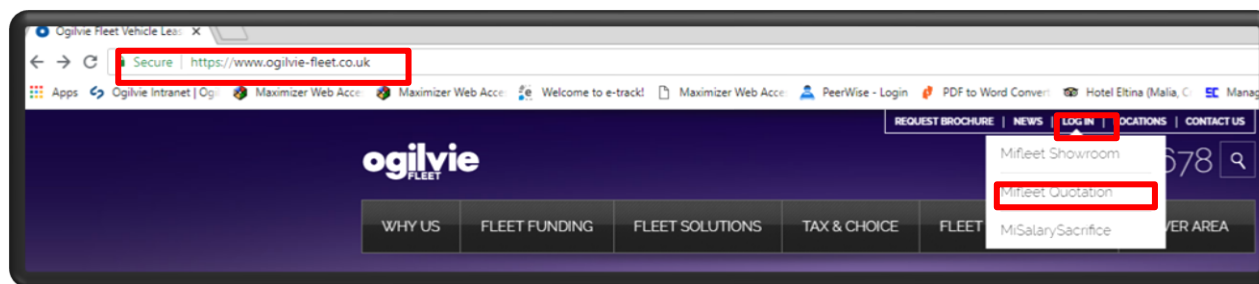
A: Answer 2

The main difference between a "Shortlist" and a "Comparison" list is that a "Shortlist" can be saved and accessed between different quoting sessions whereas a "Comparison" list is only for the current session and will be lost when logging out.

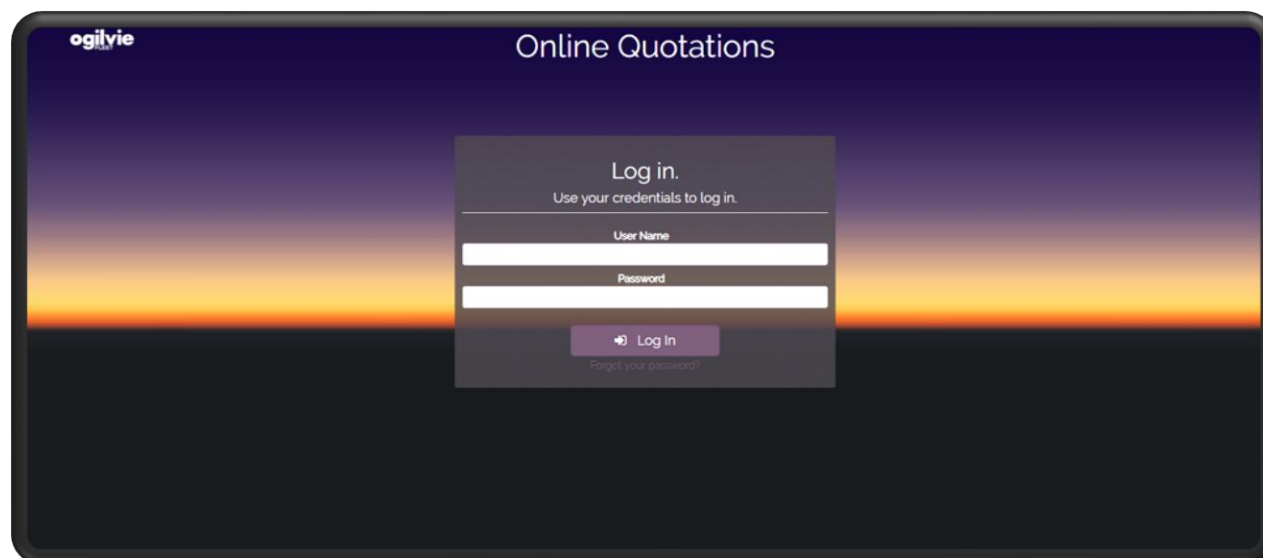
Access the Online Quotations Portal

Your access to the Online Quotations portal is via the Ogilvie Fleet website: <https://www.ogilvie-fleet.co.uk/>.

You will need to click “Log In” and then “Mifleet Quotation”.



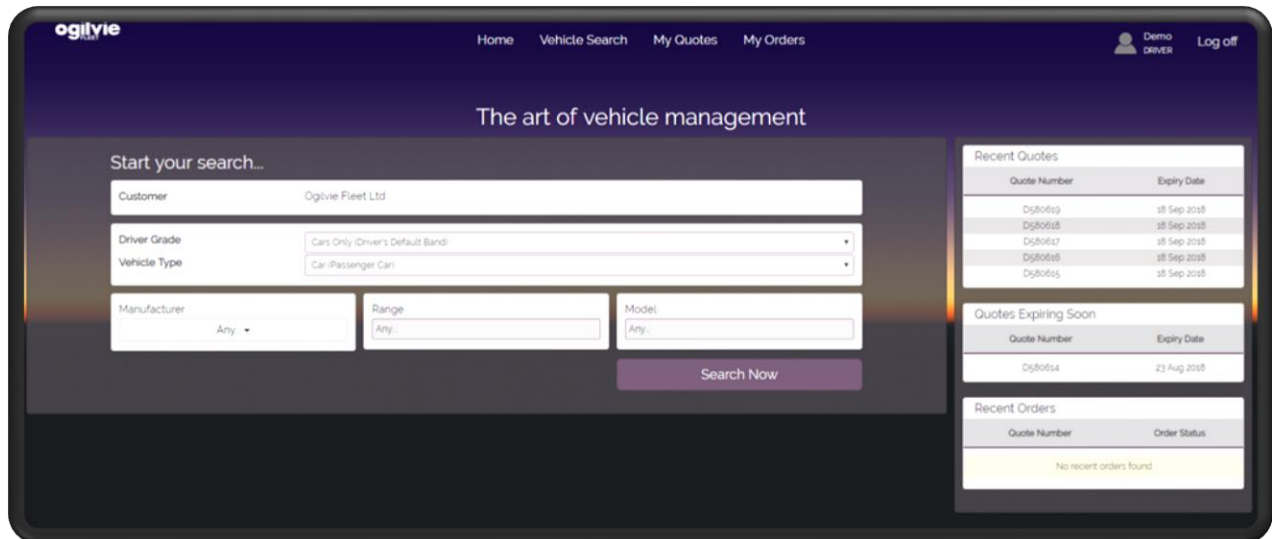
You will then arrive on a page that looks like this.



Enter the username and password, given to you by either your Fleet Manager or sales support team*, and click “Log In” to take you to the “Home” page of the Online Quotations portal.

***If you have lost, misplaced or have not been advised of a username/password then please contact the Ogilvie customer services team.**

Home Page



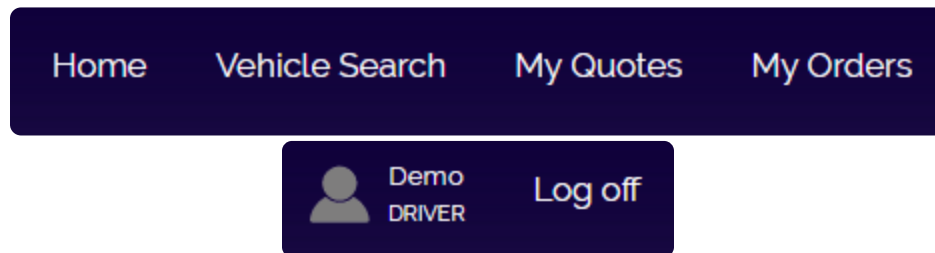
The screenshot shows the Ogilvie Fleet Home Page. At the top, there is a navigation bar with links: Home, Vehicle Search, My Quotes, and My Orders. On the right side of the navigation bar, there is a user profile icon labeled 'Demo DRIVER' and a 'Log off' link. Below the navigation bar, the main heading reads 'The art of vehicle management'. The central area features a search form titled 'Start your search...'. The form includes fields for Customer (Ogilvie Fleet Ltd), Driver Grade (Cars Only (Driver's Default Band)), Vehicle Type (Car (Passenger Car)), Manufacturer (Any), Range (Any), and Model (Any). A 'Search Now' button is located at the bottom right of the search form. On the right side of the page, there are three tables: 'Recent Quotes', 'Quotes Expiring Soon', and 'Recent Orders'. The 'Recent Quotes' table lists four quotes with their numbers and expiry dates. The 'Quotes Expiring Soon' table lists one quote with its number and expiry date. The 'Recent Orders' table shows a message 'No recent orders found'.

Quote Number	Expiry Date
D580619	18 Sep 2018
D580618	18 Sep 2018
D580617	18 Sep 2018
D580616	18 Sep 2018
D580615	18 Sep 2018

Quote Number	Expiry Date
D580614	23 Aug 2018

Quote Number	Order Status
No recent orders found	

Menus



The top of the “Home” page consists of 6 menus:

- Home
- Vehicle Search
- My Quotes
- My Orders
- [Username] Driver
- Log off

Home

A link to access the “Home” page, of the Ogilvie Fleet Online Quotations portal. Here you can see an overview of your quotation user account.

Vehicle Search

A link to access the “Vehicle Search” page, of the Ogilvie Fleet Online Quotations portal. Here you can search for vehicles based on set criteria. (See page 7)

My Quotes

A link to access the “My Quotes” page, of the Ogilvie Fleet Online Quotations portal. Here you can filter and search for quotes that you have made based on set criteria. (See page 19)

[Username] Driver

A link to access the “My Account” page, of the Ogilvie Fleet Online Quotations portal. Here you can see information on your quotation user account and change your password. (See page 23)

Log Off

Allows you to Log off of the Ogilvie Fleet Online Quotations portal.

Start Your Search...

The art of vehicle management

Start your search...

Customer: Ogilvie Fleet Ltd

Driver Grade: Cars Only (Driver's Default Band)

Vehicle Type: Car (Passenger Car)

Manufacturer: Any...

Range: Any...

Model: Any...

Search Now

The “Start your search...” area is your initial area to begin searching for available vehicles to quote. This area provides a simple solution to search for vehicles based on a default set of criteria set up within the system unique to you. You can set a few parameters in this section and they are:

- Driver Grade
- Vehicle Type
- Manufacturer
- Range
- Model

Driver Grade

This defines the available vehicles you can quote on. You may have one or multiple grades to select from each given you a different list of vehicles to select from.

Vehicle Type

This defines the type of vehicle you can quote on and is usually defined by the "Driver Grade". E.g. Car, Van, Minibus etc.

Manufacturer

This defines who produces the vehicle you can quote on. Multiple manufacturers can be selected at any one time. E.g. Audi, BMW, Mercedes etc.

Range

This defines the type of vehicle models you can quote that is produced by the selected manufacturers. E.g. 1 Series, A1, A-Class etc.

Model

This defines the more in depth description of the vehicles you can quote on that is produced by the selected manufacturers under the selected ranges.

Interactive Displays

Recent Orders	
Quote Number	Order Status
No recent orders found	

Quotes Expiring Soon	
Quote Number	Expiry Date
D580614	23 Aug 2018

Recent Quotes	
Quote Number	Expiry Date
D580619	18 Sep 2018
D580618	18 Sep 2018
D580617	18 Sep 2018
D580616	18 Sep 2018
D580615	18 Sep 2018

Recent Orders

Displays the quotes that have made it to order and also displays their current order status. E.g. Order Placed, Contract Implemented, Cancelled etc.

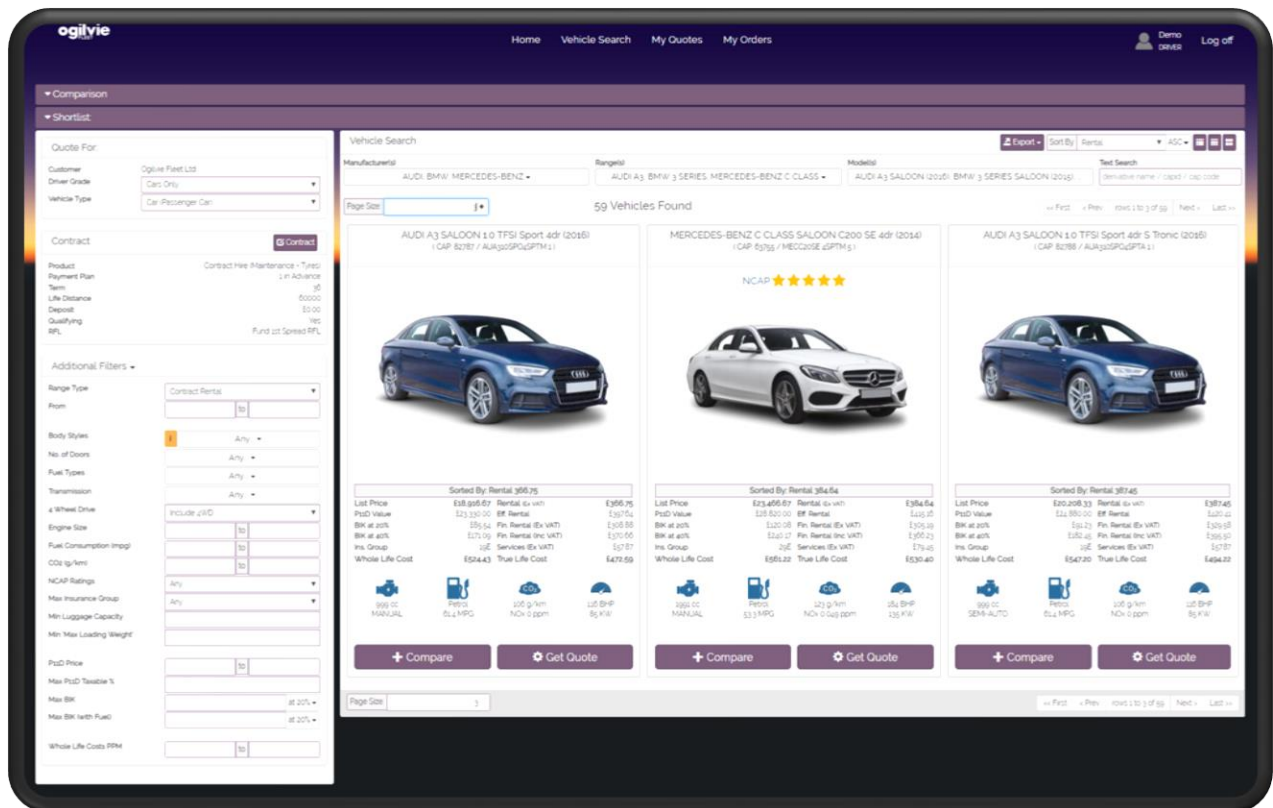
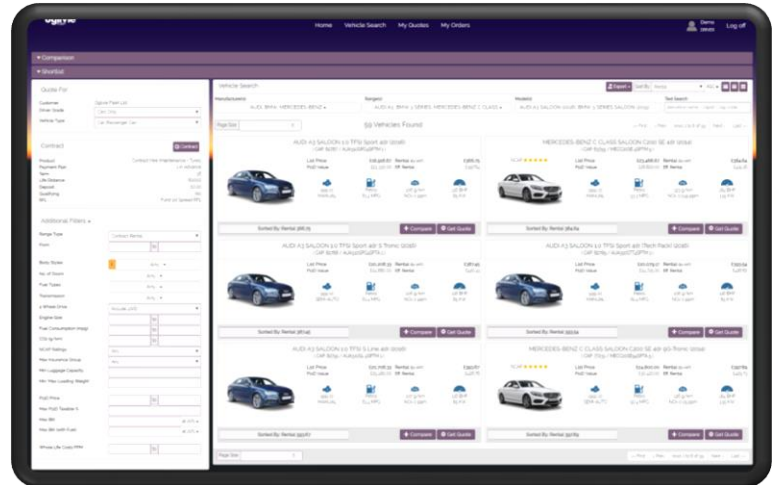
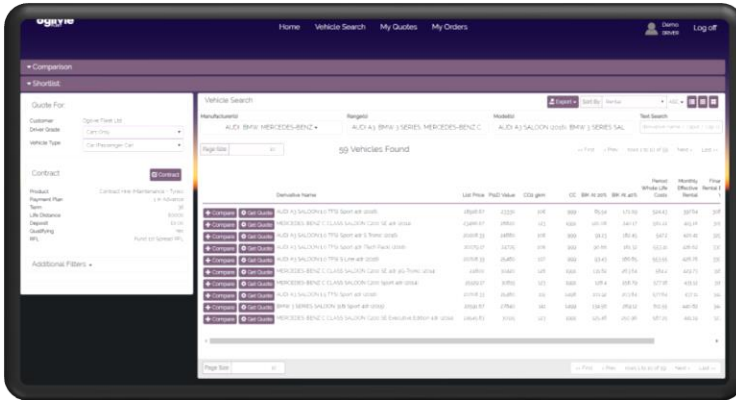
Quotes Expiring Soon

Displays the quotes that are due to expire within the next 2 days and also displays their expiry date.

Recent Quotes

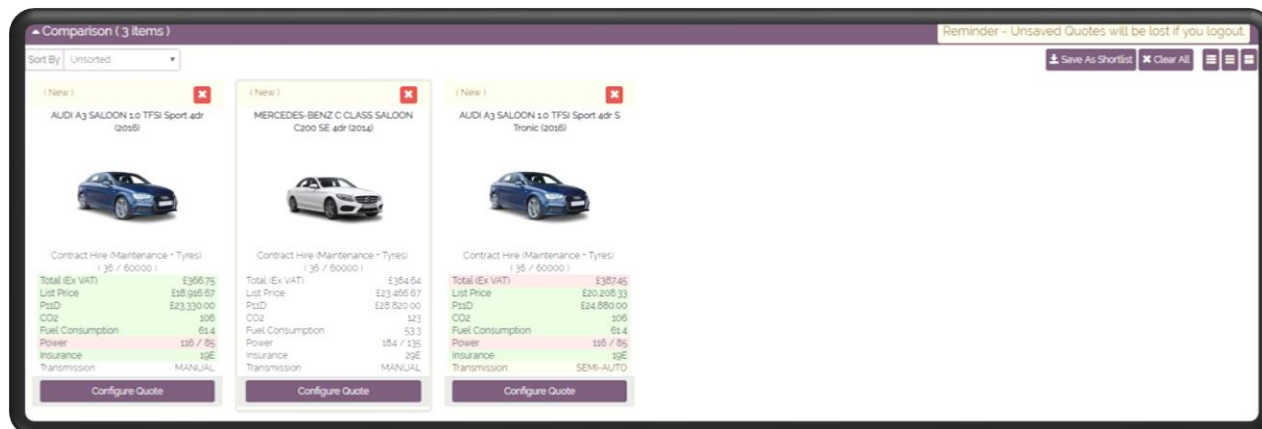
Displays the top 5 most recent quotes that you have created and also displays their expiry date.

Vehicle Search Page

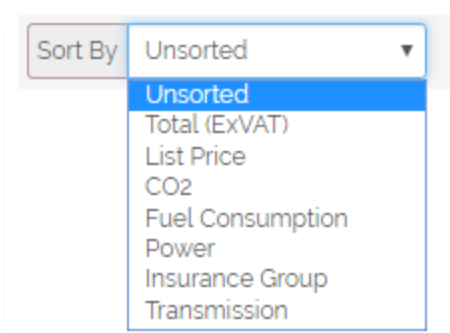


Comparison

The “Comparison” list* allows you to compare two, or more, quotes side by side to find right vehicle for you.



Clicking on a quote in the “Comparison” list highlights the key difference, in green or red, altering you to the positive aspects of the quote compared to others.



You can alter the view of your “Comparison” list by either sorting the quotes you have chosen to compare or by the use of the buttons above. The buttons above provide a:

List View



Small Grid View



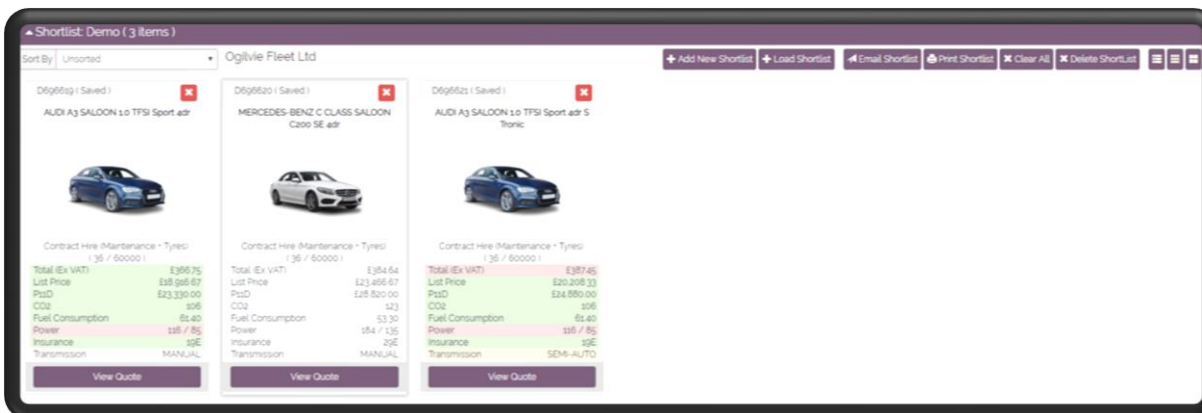
Grid View



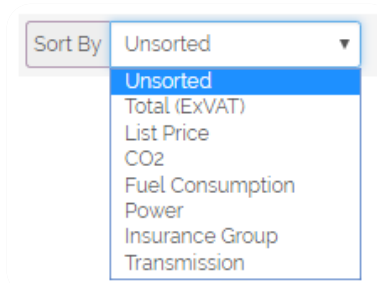
***A “Comparison” list only lasts for your current session and will be lost when you log out. However, you can save a “Comparison” list as a “Shortlist” to retrieve the list at a later date.**

Shortlist

The “Shortlist” allows you to compare two, or more, quotes side by side to find right vehicle for you across different sessions.



Clicking on a quote in the “Shortlist” highlights the key difference, in green or red, altering you to the positive aspects of the quote compared to others.



You can alter the view of your “Shortlist” by either sorting the quotes you have chosen to save to your “Shortlist” or by the use of the buttons above. The buttons above provide a:

List View



Small Grid View



Grid View



You can create a “Shortlist” and then load the created “Shortlist” in a future session. Also you can email or print a “Shortlist” that you have loaded.

Create

[+ Add New Shortlist](#)

Email

[Email Shortlist](#)

Load

[+ Load Shortlist](#)

Print

[Print Shortlist](#)


Quote For:

Quote For:

Customer	Ogilvie Fleet Ltd
Driver Grade	Cars Only ▼
Vehicle Type	Car (Passenger Car) ▼

The “Quote For:” area displays the current driver grade that you are using as well as the vehicle type you are quoting on.

Contract

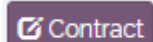
Contract 

Product	Contract Hire (Maintenance + Tyres)
Payment Plan	1 in Advance
Term	36
Life Distance	60000
Deposit	£0.00
Qualifying	Yes
RFL	Fund 1st Spread RFL

The “Contract” area displays the current agreement that you are quoting for. The information shown here is such as:

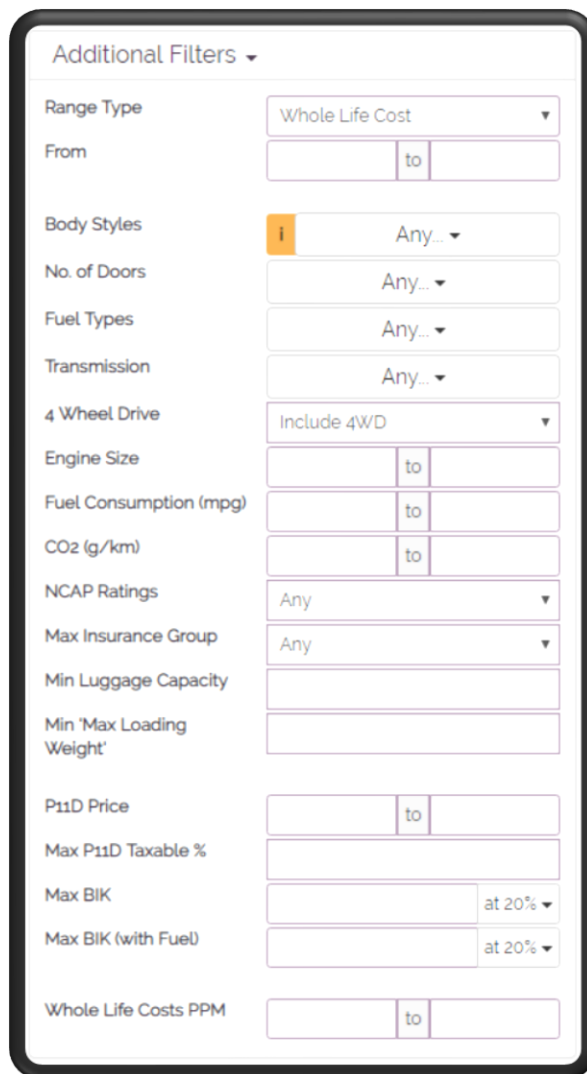
- Product
- Payment Plan
- Term
- Life Distance

If you have the ability you are able to alter these selections by the use of the contract button.



Additional Filters

The “Additional Filters” area allows you to further refine your vehicle search in order to find the right vehicle for you.



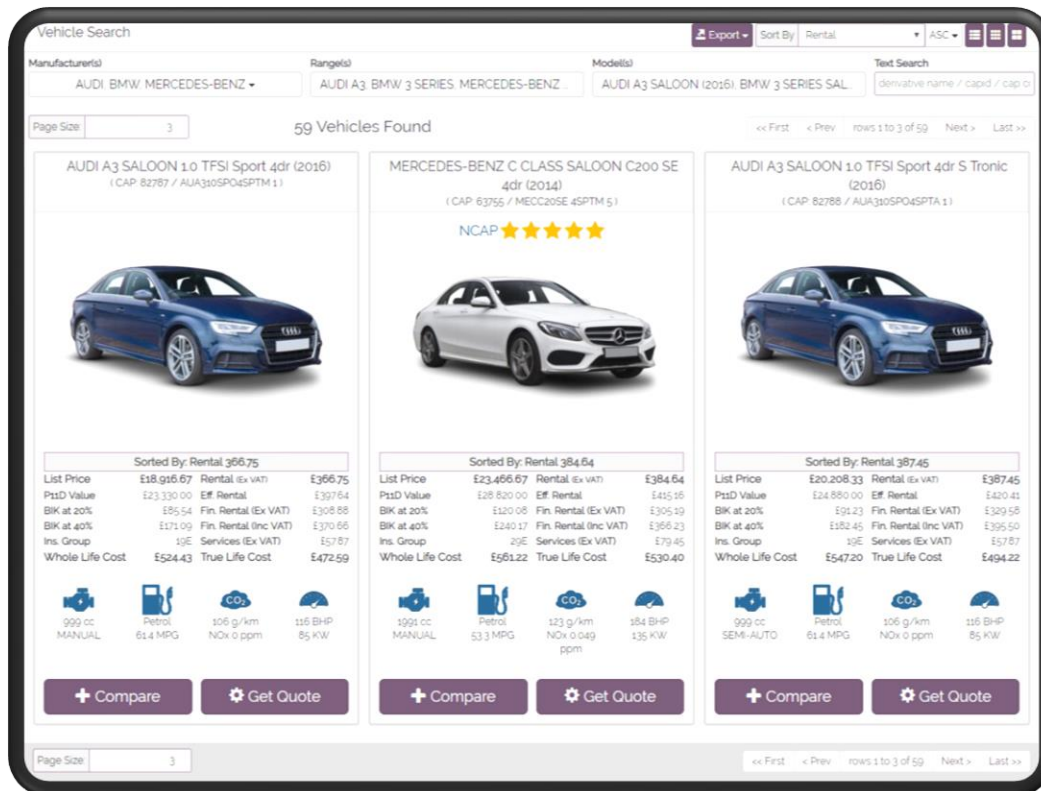
The screenshot shows a mobile interface for the 'Additional Filters' section. It contains various filter categories with input fields and dropdown menus. The filters are organized into two columns. The first column includes Range Type, Body Styles, No. of Doors, Fuel Types, Transmission, 4 Wheel Drive, Engine Size, Fuel Consumption (mpg), CO2 (g/km), NCAP Ratings, Max Insurance Group, Min Luggage Capacity, Min 'Max Loading Weight', P11D Price, Max P11D Taxable %, Max BIK, Max BIK (with Fuel), and Whole Life Costs PPM. The second column includes Whole Life Cost, a range input (From to), Any... dropdown, Any... dropdown, Any... dropdown, Any... dropdown, Include 4WD dropdown, a range input (to), a range input (to), a range input (to), Any dropdown, Any dropdown, a range input, a range input, a range input, a range input, and a range input.

Entering any additional filter instantly applies these to the vehicle search you are currently running to give you a more accurate range of vehicles. The additional filters that you can use to refine your search are, but not limited to:

- Range Type
- Fuel Types
- CO2
- P11D Price
- Max BIK

Vehicle Search

The "Vehicle Search" area is the main area on the Vehicle Search page. This is where the available quotes that fit your pre-defined criteria and filters are shown.



The parameters you set on the home page for the Manufacturer(s), Range(s) and Model(s) are carried forward to this page and can also be selected and de-selected the same way. You can also search by derivate name, CAP ID or CAP Code.

Text Search

derivative name / capid / cap c

You are shown how many vehicles are found based on your parameters and additional filters set. These vehicles can be exported to a CSV or XML file format.

59 Vehicles Found

Export

Export as CSV
Export as Xml

Sort By

Unsorted

Unsorted

Total (ExVAT)

List Price

CO2

Fuel Consumption

Power

Insurance Group

Transmission

Page Size: 3



You can alter the view of your vehicle search area by either sorting the quotes you have presented to you, defining the numbers of quotes you can see on the page or by the use of the buttons above. The buttons above provide a:

List View



Small Grid View



Grid View



The final aspect of the vehicle search area is to add the quote to your compare area and/or get the more details of the quote by going to the Quote page.

+ Compare

⚙ Get Quote

Quote Page

New Quote: (£384.64)

Agreement Options **Compare** **Save Quote**

Status: Valid until: **New** 22 Oct 2018 **25**

Quote Name: MERCEDES-BENZ C CLASS SALOON C200 SE 4dr

Search Keys: Customer Name: Ogilvie Fleet Ltd, Driver Name: Demo Driver, Driver Grade: Cars Only, Estimated Order Qty: 1

Payment Terms: Advance: 1, Regular: 35, Frequency: monthly, First Invoice Month: 2

Key Specs: Insurance Group: 29E, Engine: 1991 CC Petrol, Transmission: MANUAL, Power (BHP / kW): 154 / 115, CO2 (g/km): 123, Fuel Consumption (combined): 53.3

Agreement Options: Product: Contract Hire (Maintenance + Tyres), Payment Plan: 1 in Advance, Term: 36, Life Distance: 60000, Deposit: £0.00, Qualifying: Yes, RFL: Fund 1st Spread RFL, Recovery Club: Roadside Recovery (European), Relief Vehicle: No Replacement Vehicle

Pricing Details: Finance: £305.19, Services: £79.45, Total (Ex VAT): £384.64, Effective Rental: £145.15, Period Whole Life Cost: £561.22, Total Factory Options: £0.00, Total Dealer Options: £0.00, Total Supplementary Options: £0.00

Life Costs: Carbon Footprint: 3.96, Total Effective Rental: £425.15, Period Corporation Tax Saving: £122.35, Period Lease Rental Disallowance: £8.70, Period Employers NIC: £82.86, Period Fuel Cost: £145.06, Period Gross Cost: £544.08, Period Whole Life Cost: £561.22, Period Overall True Cost: £530.40

BIK Details: List Price: £23,456.67, List Price Change Date: 01 Jun 2017, Date Introduced: 01 May 2014, P11D Value: £18,520.00, P11D Taxable Percent: 25.00, Rate (D): 20.00%, BIK: £120.08, BIK (With Fuel): £227.58, 40.00%: £240.17, 45.00%: £270.19, £435.17, £489.56

Factory Options **Dealer Options** **Standard Equipment** **Technical Specifications** **Print Standard Equipment**

New Quote:

The “New Quote:” area is the main display you see when you select a vehicle to quote and arrive on the “Quote” page. This display highlights key factors of your quote such as:

- Agreement Options
- Life Costs
- BIK Details

New Quote: (£384.64)

Agreement Options **Compare** **Save Quote**

Status: Valid until: **New** 22 Oct 2018 **25**

Quote Name: MERCEDES-BENZ C CLASS SALOON C200 SE 4dr

Search Keys: Customer Name: Ogilvie Fleet Ltd, Driver Name: Demo Driver, Driver Grade: Cars Only, Estimated Order Qty: 1

Payment Terms: Advance: 1, Regular: 35, Frequency: monthly, First Invoice Month: 2

Key Specs: Insurance Group: 29E, Engine: 1991 CC Petrol, Transmission: MANUAL, Power (BHP / kW): 154 / 115, CO2 (g/km): 123, Fuel Consumption (combined): 53.3

Agreement Options: Product: Contract Hire (Maintenance + Tyres), Payment Plan: 1 in Advance, Term: 36, Life Distance: 60000, Deposit: £0.00, Qualifying: Yes, RFL: Fund 1st Spread RFL, Recovery Club: Roadside Recovery (European), Relief Vehicle: No Replacement Vehicle


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Life Costs: Carbon Footprint: 3.96, Total Effective Rental: £425.15, Period Corporation Tax Saving: £122.35, Period Lease Rental Disallowance: £8.70, Period Employers NIC: £82.86, Period Fuel Cost: £145.06, Period Gross Cost: £544.08, Period Whole Life Cost: £561.22, Period Overall True Cost: £530.40

BIK Details: List Price: £23,456.67, List Price Change Date: 01 Jun 2017, Date Introduced: 01 May 2014, P11D Value: £18,520.00, P11D Taxable Percent: 25.00, Rate (D): 20.00%, BIK: £120.08, BIK (With Fuel): £227.58, 40.00%: £240.17, 45.00%: £270.19, £435.17, £489.56

Factory Options **Dealer Options** **Standard Equipment** **Technical Specifications** **Print Standard Equipment**

If you have the ability you can alter the agreement options, just like you did on the “Vehicle Search” page, within the quote. You can also add the quote to your “Comparison” list and/or save your quote to be retrieved at a later date.

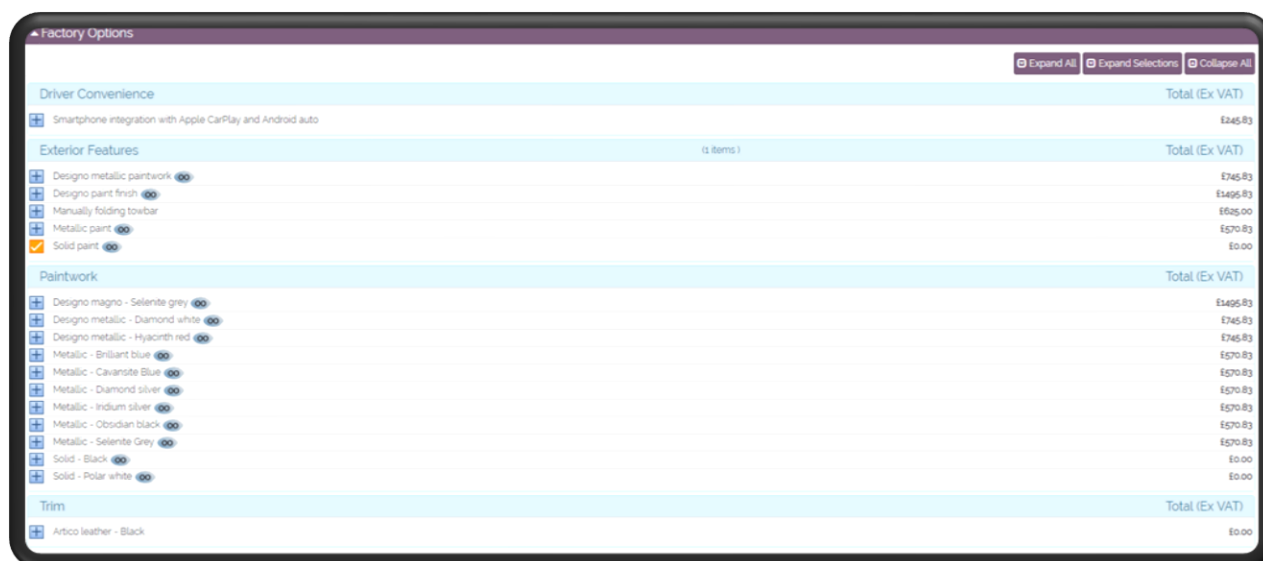
 Agreement Options


















 Compare

Save Quote


Factory Options


The “Factory Options” area displays the additional options that are offered by the manufacturer of the vehicle you have chosen to quote*.




Factory Options		Expand All	Expand Selections	Collapse All
Driver Convenience				Total (Ex VAT)
	Smartphone integration with Apple CarPlay and Android auto			£245.83
Exterior Features (3 items)				Total (Ex VAT)
	Designo metallic paintwork			£745.83
	Designo paint finish			£1495.83
	Manually folding towbar			£625.00
	Metallic paint			£570.83
<input checked="" type="checkbox"/>	Solid paint			£0.00
Paintwork				Total (Ex VAT)
	Designo magno - Selenite grey			£1495.83
	Designo metallic - Diamond white			£745.83
	Designo metallic - Hyacinth red			£745.83
	Metallic - Brilliant blue			£570.83
	Metallic - Cavansite Blue			£570.83
	Metallic - Diamond silver			£570.83
	Metallic - Indium silver			£570.83
	Metallic - Obsidian black			£570.83
	Metallic - Selenite Grey			£570.83
	Solid - Black			£0.00
	Solid - Polar white			£0.00
Trim				Total (Ex VAT)
	Artico leather - Black			£0.00

For quick of use you have buttons, shown, below to help you navigate the “Factory Options” area. These buttons help you view all sections and their options, view the sections and their options where you have options selected or view no sections and their options.

 Expand All

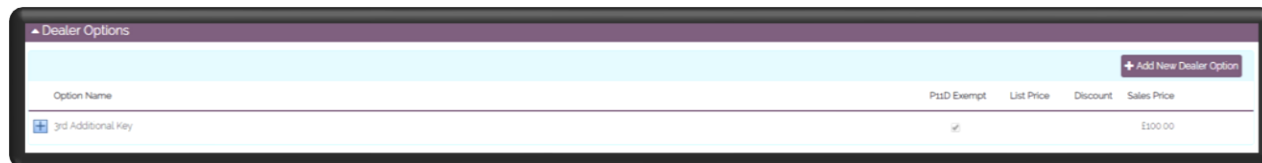
 Expand Selections

 Collapse All

***Adding additional “Factory Options”, that have a cost, alter the value of your vehicle and can even alter the CO2 of the vehicle dependent on the option selected.**

Dealer Options

The “Dealer Options” area displays any options that the supplier of the vehicle can offer.



The screenshot shows a web interface titled "Dealer Options". It features a table with the following columns: Option Name, P11D Exempt, List Price, Discount, and Sales Price. A single row is visible with the text "3rd Additional Key" under the Option Name column and "£300.00" under the Sales Price column. A button labeled "+ Add New Dealer Option" is located in the top right corner of the table area.

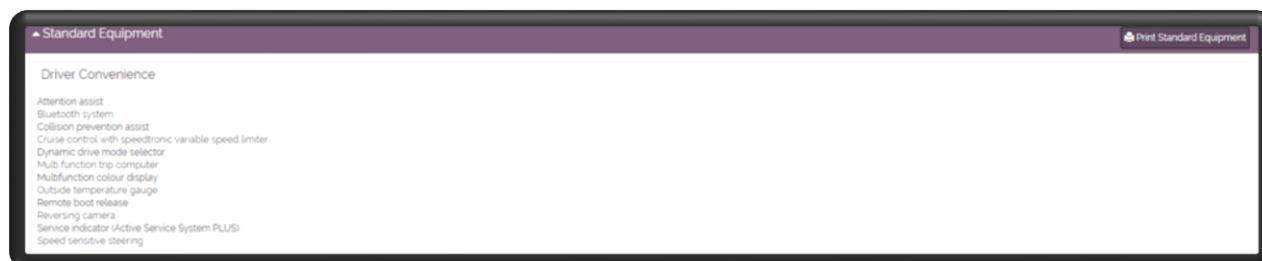
Option Name	P11D Exempt	List Price	Discount	Sales Price
3rd Additional Key				£300.00

You can set a default number of options, e.g. 3rd Additional Key, or add a new option at the time of quoting using the button below.

[+ Add New Dealer Option](#)

Standard Equipment

The “Standard Equipment” area displays the options that are added to the vehicle you have chosen to quote as default.



The screenshot shows a web interface titled "Standard Equipment". It contains a list of equipment items under the heading "Driver Convenience". The items listed are: Attention assist, Bluetooth system, Collision prevention assist, Cruise control with speedtronic variable speed limiter, Dynamic drive mode selector, Multi function trip computer, Multifunction colour display, Outside temperature gauge, Remote boot release, Reversing camera, Service indicator (Active Service System PLUS), and Speed sensitive steering. A button labeled "Print Standard Equipment" is located in the top right corner.

Driver Convenience
Attention assist
Bluetooth system
Collision prevention assist
Cruise control with speedtronic variable speed limiter
Dynamic drive mode selector
Multi function trip computer
Multifunction colour display
Outside temperature gauge
Remote boot release
Reversing camera
Service indicator (Active Service System PLUS)
Speed sensitive steering

You also have a button that produces a PDF version of the standard equipment on the vehicle you have chosen to quote. Also shown on the PDF is any zero cost “Factory Options” you have selected as well as the “Technical Specifications” of the vehicle.

Vehicle Dimensions

Displays the dimensions for the vehicle you have selected to quote.

Engine and Driver Train

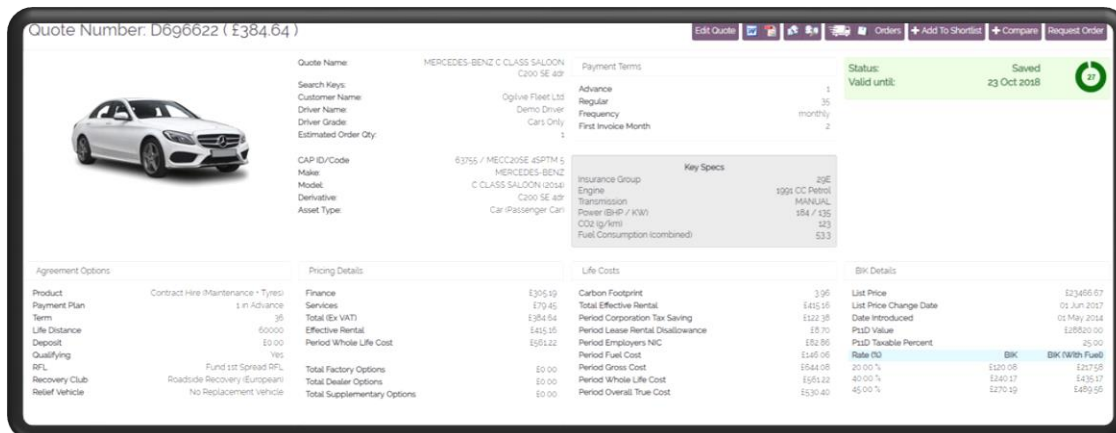
Displays the transmission, and similar, information for the vehicle you have selected to quote.

Weight and Capacity

Displays the fuel tank capacity, number of doors, and similar, information for the vehicle you have selected to quote.

Quote Number:

The “Quote Number:” area displays the information identical to that of the “New Quote:” area the only difference being that the quote itself is a saved quote that has been retrieved.



Quote Number: D696622 (£384.64)

Quote Name: MERCEDES-BENZ C CLASS SALOON C200 SE 4M

Search Keys: Ogilvie Fleet Ltd

Customer Name: Demo Driver

Driver Name: Car's Only

Driver Grade: 1

Estimated Order Qty: 1

CAP ID/Code: 63755 / MEC205E 4SPM 5

Make: MERCEDES-BENZ

Model: C CLASS SALOON (2014)

Derivative: C200 SE 4M

Asset Type: Car (Passenger Car)

Payment Terms: Advance 1, Regular 36, Frequency monthly, First Invoice Month 2

Status: Valid until: 23 Oct 2018

Key Specs: 25E, 1991 CC Petrol, MANUAL, 154 / 135, 123, 53.3

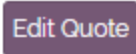


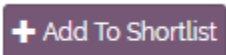
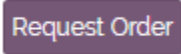
Agreement Options: Product: Contract Hire (Maintenance + Tyres), Payment Plan: 1 m Advance, Term: 36, Life Distance: 60000, Deposit: £0.00, Qualifying: Yes, RFL: Fund 1st Spread RFL, Recovery Club: Roadside Recovery (European), Relief Vehicle: No Replacement Vehicle

Pricing Details: Finance Services: £305.19, Total (Ex VAT): £384.64, Effective Rental: £415.35, Period Whole Life Cost: £551.22, Total Factory Options: £0.00, Total Dealer Options: £0.00, Total Supplementary Options: £0.00

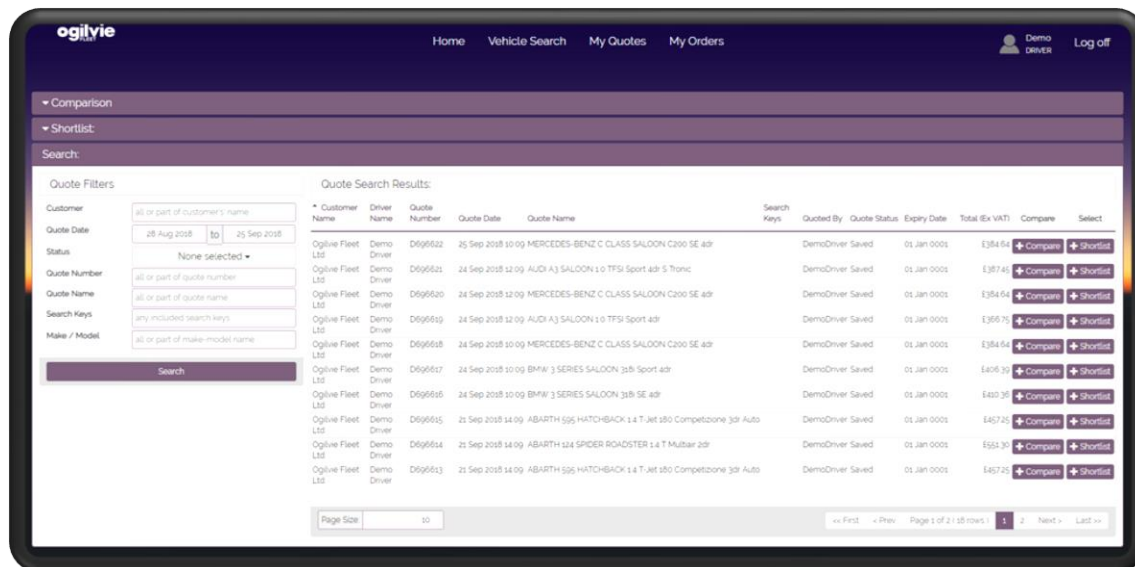
Life Costs: Carbon Footprint: 196, Total Effective Rental: £415.35, Period Corporation Tax Saving: £122.38, Period Lease Rental Disallowance: £5.70, Period Employers NIC: £52.86, Period Fuel Cost: £140.06, Period Gross Cost: £544.08, Period Whole Life Cost: £551.22, Period Overall True Cost: £530.40

BLV Details: List Price: £23466.67, List Price Change Date: 01 Jun 2017, Date Introduced: 01 May 2014, P10D Value: £18520.00, P10D Taxable Percent: 20.00, Rate R0: 20.00 %, £120.06, £217.58, 40.00 %, £240.17, £435.17, 45.00 %, £270.19, £489.56

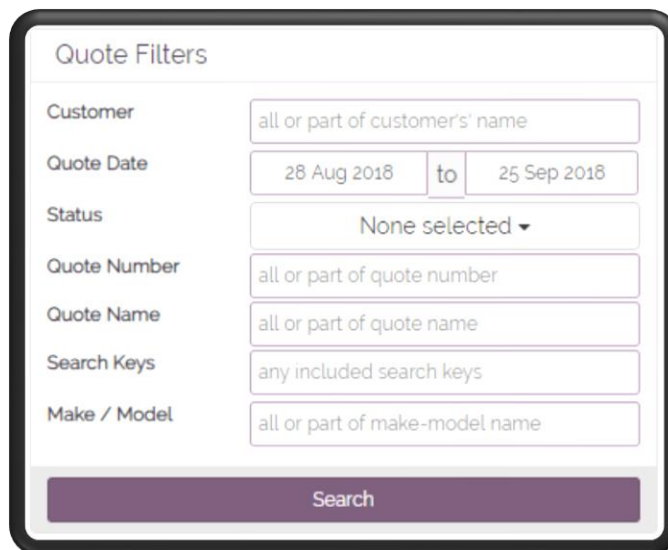
The main difference in the “Quote Number:” area is the additional options you have at the top of the display. The additional options at the top of the display are:

Edit Quote	Edit quote allows you start a new quote that is based off of the saved quote.	
Print Quote	Print quote allows you to print a document, in either PDF or Microsoft Word format, of the saved quote.	
Email Quote	Email quote allows you to email the quote to an email address of your choosing as well as attaching quotation documents.	
Add To Shortlist	As the quote is saved you can add the quote to the current loaded shortlist.	
Request Order	Request Order allows you to request the quote to be made into an order.	

My Quotes Page



Quote Filters



The “Quote Filters” area refines the number of saved quotes you see, allowing you to find the quote you are looking for with ease. The filters you can use to refine your search are, but not limited to:

- Quote Date
- Quote Number
- Make/Model

Quote Search Results:

The “Quote Search Results:” area displays the saved quotes you have search for based on the filters you have defined in the “Quote Filters” area.

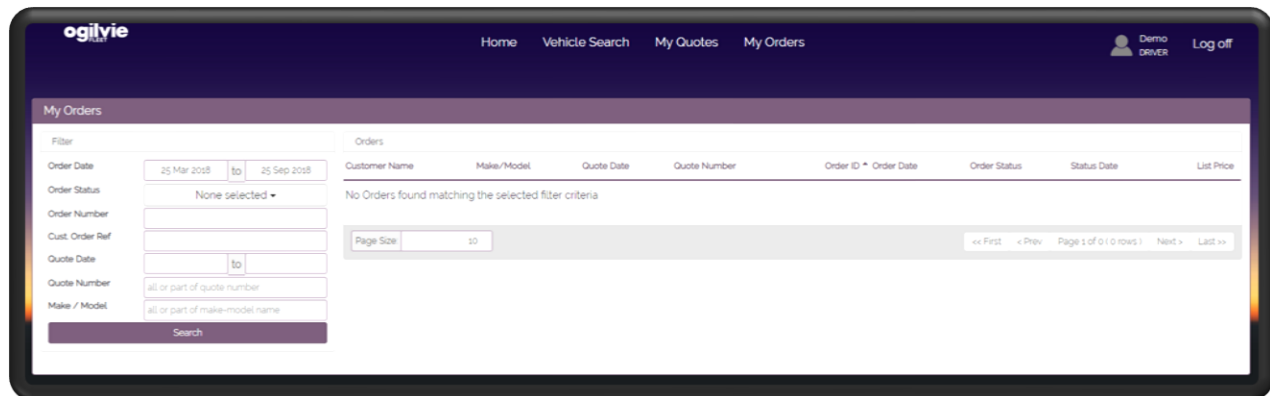
* Customer Name	Driver Name	Quote Number	Quote Date	Quote Name	Search Keys	Quoted By	Quote Status	Expiry Date	Total (Ex VAT)	Compare	Select
Ogilvie Fleet Ltd	Demo Driver	D696622	25 Sep 2018 10:09	MERCEDES-BENZ C CLASS SALOON C200 SE 4dr		DemoDriver	Saved	01 Jan 0001	£384.64	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696621	24 Sep 2018 12:09	AUDI A3 SALOON 1.0 TFSI Sport 4dr S Tronic		DemoDriver	Saved	01 Jan 0001	£387.45	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696620	24 Sep 2018 12:09	MERCEDES-BENZ C CLASS SALOON C200 SE 4dr		DemoDriver	Saved	01 Jan 0001	£384.64	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696619	24 Sep 2018 12:09	AUDI A3 SALOON 1.0 TFSI Sport 4dr		DemoDriver	Saved	01 Jan 0001	£366.75	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696618	24 Sep 2018 10:09	MERCEDES-BENZ C CLASS SALOON C200 SE 4dr		DemoDriver	Saved	01 Jan 0001	£384.64	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696617	24 Sep 2018 10:09	BMW 3 SERIES SALOON 318i Sport 4dr		DemoDriver	Saved	01 Jan 0001	£406.39	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696616	24 Sep 2018 10:09	BMW 3 SERIES SALOON 318i SE 4dr		DemoDriver	Saved	01 Jan 0001	£410.36	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696615	21 Sep 2018 14:09	ABARTH 595 HATCHBACK 1.4 T-Jet 180 Competizione 3dr Auto		DemoDriver	Saved	01 Jan 0001	£457.25	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696614	21 Sep 2018 14:09	ABARTH 124 SPIDER ROADSTER 1.4 T Multiair 2dr		DemoDriver	Saved	01 Jan 0001	£551.30	+ Compare	+ Shortlist
Ogilvie Fleet Ltd	Demo Driver	D696613	21 Sep 2018 14:09	ABARTH 595 HATCHBACK 1.4 T-Jet 180 Competizione 3dr Auto		DemoDriver	Saved	01 Jan 0001	£457.25	+ Compare	+ Shortlist

Page Size: 10
<< First < Prev Page 1 of 2 (18 rows) 1 2 Next > Last >>

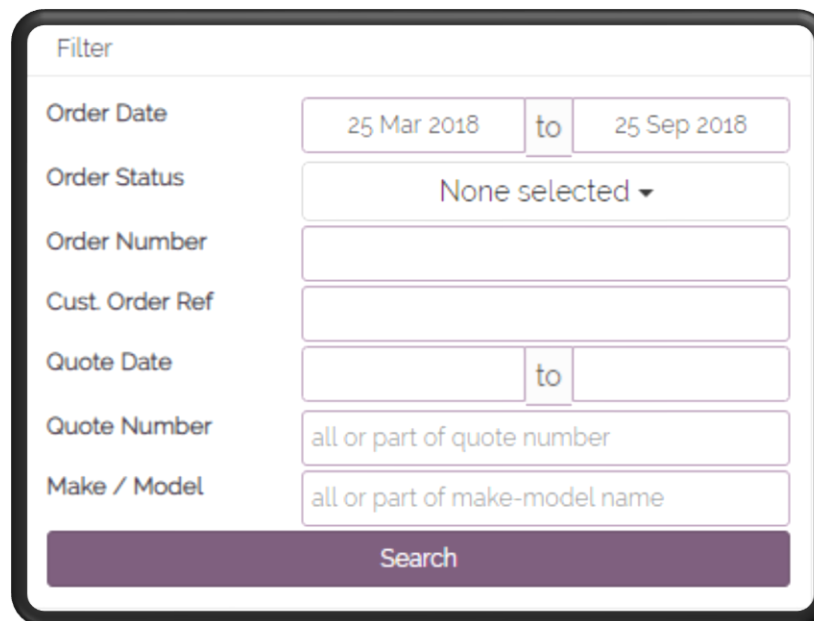
In the “Quote Search Results:” area you can add a quote to either your “Comparison” list or “Shortlist” using the buttons below. You can also view the details of the quote on the “Quote” page by clicking the quote you are interested in.

[+ Compare](#) [+ Shortlist](#)

My Orders Page



Filter



The “Filter” area refines the number of orders you see, allowing you to find the order you are looking for with ease. The filters you can use to refine your search are, but not limited to:

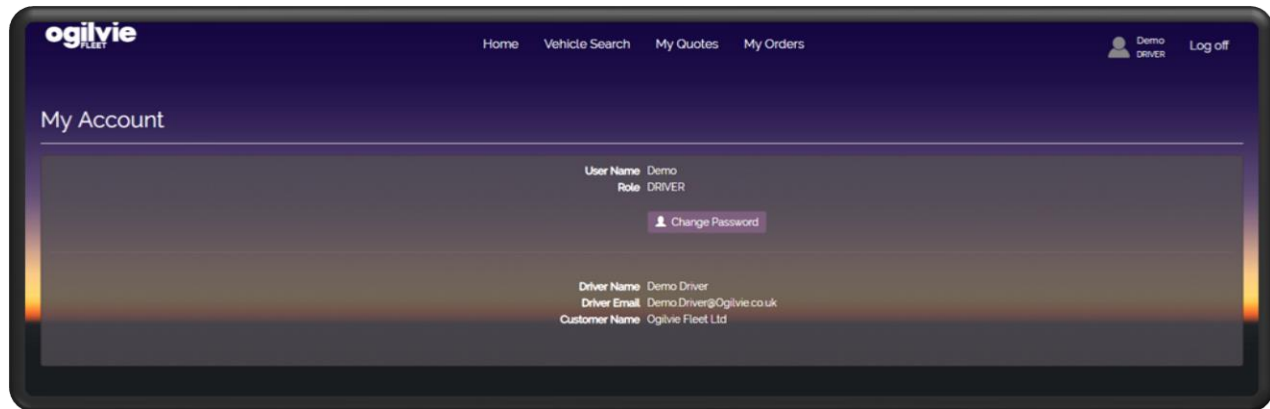
- Order Date
- Order Number
- Make/Model

Orders

The “Orders” area displays the orders you have search for based on the filters you have defined in the “Filter” area.

Orders							
Customer Name	Make/Model	Quote Date	Quote Number	Order ID * Order Date	Order Status	Status Date	List Price
No Orders found matching the selected filter criteria							
Page Size	10	<< First < Prev Page 1 of 0 (0 rows) Next > Last >>					

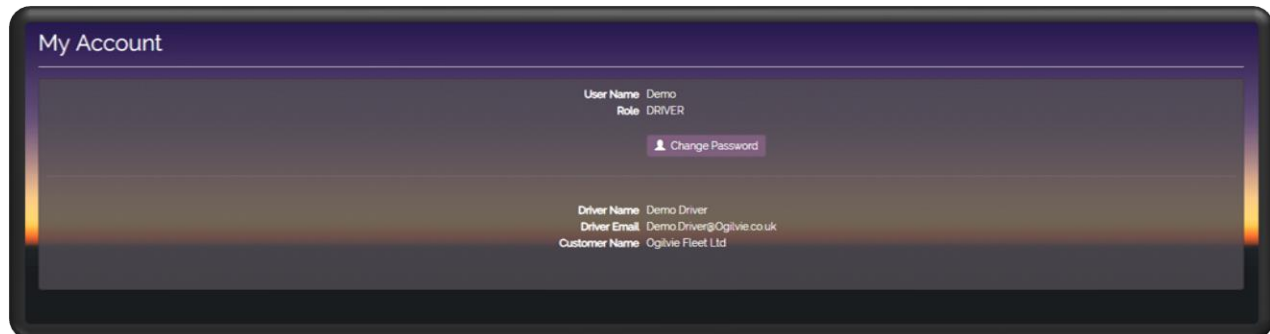
My Account Page



My Account

The “My Account” area displays information on your account. The information shown is:

- User Name
- Role
- Driver Name
- Driver Email
- Customer Name



Change Password

In the “My Account” area you can change the password associated with your account using the button below.

